

## Scottish Government Capital Investment Programme *Funding to Assist with Food-to-Go Stations in Convenience Stores*

### Application for Funding

The Scottish Government has made funding available to convenience retailers (*conditions apply*) to assist with upgrading your Food to Go offering in store.

**Retailers can apply for up to £7,500** (*any funding offered must be matched by the retailer*) to install new Food-to-Go facilities.

To apply for funding please complete the application form below. **Applications will be received from 1<sup>st</sup> March 2018 but no later than 30<sup>th</sup> April 2018.** (*Subject to the number of applications received the application period may be extended.*) Applications will then be assessed and all applicants will receive a response to their application by 31<sup>st</sup> May 2018. Funds for successful applicants will be released on the completion of works.

GENERAL INFORMATION			
<b>Full Name</b>			
<b>Store Name</b>			
<b>Symbol Group Affiliation</b>			
<b>Address</b>			
<b>Phone Number</b>		<b>Mobile Phone Number</b>	
<b>E-mail Address</b>			

FOOD TO GO OFFERING	
<p>Please state briefly what you plan to do to develop your Food to Go offering in store.</p>	

PRODUCT OFFER		
<p>Please state what percentage of your food-to-go offer will (see back-up paper for further information):</p>	Be Locally Sourced	%
	Be Classified as Healthier Options	%

EXAMPLES	
<p>Please give examples of goods that are likely to be on offer from your food-to-go station within the above categories:</p>	

## PROMOTIONAL ACTIVITY

<p>Plases state what promotional activity you will undertake to increase footfall and customer purchases:</p>	
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## TIMESCALES

<p>Please give estimated timescales for the following:</p>	Work Commencement Date	
	Work Completion Date	

## FUNDING REQUEST

<p>Funding is available on a 50% costing match agreement.</p>	Please indicate amount of funding required (excluding VAT).	£
	<p><i>Please include a quote for any/all works to be undertaken to support your funding request.</i></p>	

## FOOD HYGIENE REGULATIONS

<p>To comply with current regulations, please confirm (✓) that all required registration procedures and training will be undertaken to allow the sale of foods prepared on the premises for sale to the public.</p> <p><i>(Please provide supporting paperwork if available.)</i></p>	
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ADDITIONAL INFORMATION	
<p>Please add any further information which may help your application.</p>	

DECLARATION	
<p>Please sign to confirm the following:</p>	<ul style="list-style-type: none"> <li><i>I declare that the information in this application is accurate at the time of applying. Any relevant back up documents can be made available on request to support my/our application.</i></li> <li><i>I understand that my store may be visited prior to funds being released to ensure that work is completed on a new food-to-go station. I may also be asked to provide photographic evidence to show the completed works.</i></li> <li><i>By signing this form I agree to the information being held on file by the Scottish Grocers' Federation and will be available to be viewed by the Scottish Government. The information will not be used for any other matter and will not be passed on to any third party.</i></li> </ul>
Signed	
Name in Full	
Date Completed	

FOR COMPLETION BY SCOTTISH GROCERS' FEDERATION	
Date Application Received	
Date Acknowledged	
Assessment Completed	